

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

MEETING DATE: April 21, 2004

DIVISION: COUNTY ADMINISTRATOR

BULK ITEM: YES

DEPARTMENT: AIRPORTS

AGENDA ITEM WORDING: Approval of Purchase Service Order with URS, to provide construction phase services for the Taxiway Lighting and Guidance Signs for the Florida Keys Marathon Airport.

ITEM BACKGROUND: Project will be funded 95% by the Federal Aviation Administration, and 5% by Passenger Facility Charge Revenue.

PREVIOUS RELEVANT BOCC ACTION: Approval to submit Passenger Facility Charge Application # 8, October 5, 2003.

CONTRACT/AGREEMENT CHANGES: New agreement

STAFF RECOMMENDATION: Approval

TOTAL COST: \$26260.00

BUDGETED: Yes

COST TO AIRPORT: None

SOURCE OF FUNDS: FAA, PFC Revenue

COST TO PFC: \$1,313.00

COST TO COUNTY: None

REVENUE PRODUCING: No

AMOUNT PER YEAR:

APPROVED BY: County Attorney X

OMB/Purchasing N/A

Risk Management N/A

DIRECTOR OF AIRPORTS APPROVAL



Peter J. Horton

DOCUMENTATION: Included X

To Follow

Not Required

AGENDA ITEM #

C14

DISPOSITION: \_\_\_\_\_

/bev  
APB

# MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

## CONTRACT SUMMARY

Contract #

Contract with: URS

Effective Date: Execution

Expiration Date: 360 days

Contract Purpose/Description: Construction phase services for the TW Lighting and Guidance Signs, for the Florida Keys Marathon Airport

Contract Manager: Bevette Moore  
(name)

# 5195  
(Ext.)

Airports - Stop # 5  
(Department/Courier Stop)

for BOCC meeting on: 4/21/04

Agenda Deadline: 4/6/04

## CONTRACT COSTS

Total Dollar Value of Contract: \$26,260.00

Current Year Portion: ~ \$10,250.00

Budgeted? Yes

Account Codes: 403-63541-530640-GAMA38

Grant: Yes - FAA

County Match: 5% PFC Revenue

## ADDITIONAL COSTS

Estimated Ongoing Costs: N/A  
(not included in dollar value above)

For: .  
(eg. maintenance, utilities, janitorial, salaries, etc.)

## CONTRACT REVIEW

	Date In	Changes Needed Yes No	Reviewer	Date Out
Airports Director	<u>3/22/04</u>	( ) (X)	<u>Peter Horton</u> Peter Horton	<u>3/22/04</u>
Risk Management	<u>   /   /   </u>	( ) ( )	<u>N/A Per OMB</u> William Grumhaus	<u>   /   /   </u>
O.M.B./Purchasing	<u>   /   /   </u>	( ) ( )	<u>N/A Per OMB</u> Sheila Barker	<u>   /   /   </u>
County Attorney	<u>   /   /   </u>	( ) ( )	<u>Pedro Mercado</u> Pedro Mercado	<u>3/19/04</u>

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PURCHASE / SERVICE ORDER**

**FOR**

**MONROE COUNTY**

To: URS

Purchase Service Order No. 03/04-22

Re: PSA Agreement, Dated 1-1-02

Resolution No. \_\_\_\_\_

Project Name: MTH - T/W Lighting and Guidance Signs Construction Phase Services

Description of Services:

Provide Construction Phase Service including Resident Project Representative for the installation of Taxiway Lights and Airport Guidance Signs.

Multiple of Direct Salaries \_\_\_\_\_

Lump Sum X

Reimbursable Expense \_\_\_\_\_


Days to Complete 360

Fee this Service Order \$ 26,260.00

Payment for Services shall be in their entirety as per PSO.

Prepared by:

Recommended by:

  
Milford A. Reisert

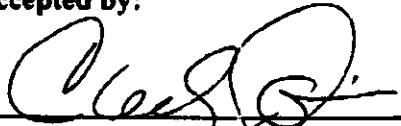
  
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Date: 2-27-04

Date: 3-18-04

Accepted by:


Approved by:

  
Carlos Garcia

\_\_\_\_\_

Date: 2/27/04

Date: \_\_\_\_\_

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY  
BY   
ATTORNEY'S OFFICE  
DATE 3/12/04

[illegible]

## URS

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Description of Task	Project Manager		Senior Engineer		Engineer/Architect		CADD Technician		Clerk		Total Hours	Total Amount
	Rate:	\$ 125.00	Rate:	\$ 100.00	Rate:	\$ 90.00	Rate:	\$ 60.00	Rate:	\$ 35.00		
	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount		
<b>A. CONSTRUCTION ADMINISTRATION</b>												
1. Prepare for and conduct preconst. meeting	1	\$ 125.00	0	\$ -	8	\$ 720.00	0	\$ -	2	\$ 70.00	11	\$ 915.00
2. Construction Management	1	\$ 125.00	2	\$ 200.00	30	\$ 2,700.00	0	\$ -	12	\$ 420.00	45	\$ 3,445.00
3. Shop drawings review	0	\$ -	2	\$ 200.00	8	\$ 720.00	0	\$ -	4	\$ 140.00	14	\$ 1,060.00
4. RFI & RFP	0	\$ -	2	\$ 200.00	8	\$ 720.00	0	\$ -	2	\$ 70.00	12	\$ 990.00
5. On site meetings	0	\$ -	0	\$ -	8	\$ 720.00	0	\$ -	4	\$ 140.00	12	\$ 890.00
6. Final Inspection	0	\$ -	0	\$ -	8	\$ 720.00	0	\$ -	2	\$ 70.00	10	\$ 790.00
7. Punch list	0	\$ -	2	\$ 200.00	8	\$ 720.00	0	\$ -	2	\$ 70.00	12	\$ 990.00
8. Project close out	1	\$ 125.00	0	\$ -	8	\$ 720.00	0	\$ -	0	\$ -	9	\$ 845.00
9. Asbuilts	0	\$ -	0	\$ -	8	\$ 720.00	16	\$ 960.00	0	\$ -	24	\$ 1,680.00
<b>Total Manhours</b>	2	\$ 250.00	8	\$ 800.00	86	\$ 7,740.00	16	\$ 960.00	28	\$ 910.00	138	\$ 10,660.00
<b>Out of Pocket Expenses</b>												
1) Site visit												
2) Printing, mailing, and phone.												\$ 750.00
												\$ 200.00
<b>Total</b>												\$ 11,610.00

TAXIWAY LIGHT (2 T/W) & AIRFIELD GUIDANCE SIGN

FLORIDA KEYS MARATHON AIRPORT

MAN HOUR ESTIMATE

URS

DESCRIPTION	SUBTOTAL	TOTALS
<b>B. RESIDENT INSPECTION</b>		
Based on 45 calendar days contract-time		
Labor 45*5/7=32 days		
32 days* 8 hour=256 hours		
256 hours * \$55/hour=		
<b>Total Resident Inspection</b>		<b>\$14,080.00</b>
<b>C. CONSTRUCTION TESTING - LS</b>		<b>\$1,000.00</b>

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